TENNESSEE DEPARTMENT OF REVENUE
Application for Motor Vehicle Identification Certification for Rebuilt Vehicles

PURPOSE: An owner of a salvage vehicle that has been repaired in accordance with the manufacturer's requirements and Department rules should use this application to apply for a regular certificate of title with a brand of "Rebuilt Vehicle." **The rebuilt vehicle must be complete before submitting your application. Please see page two of this application for detailed instructions.**

APPLICANT/VEHICLE INFORMATION

Applicant is (choose one):

☐ Dealer (Dealer #: _____) ☐ Individual

Name:_____ Email:_____

Home Phone:_____ Cell:_____ County of Registration:_____

Physical Address:_____ Apt. #:_____City:_____ State:_____ Zip:_____

Mailing Address (if different):_____

Vehicle Year:_____ Vehicle Make:_____ Vehicle Model:_____

Vehicle Identification Number (VIN):_____

Damage Reason: ☐ Collision ☐ Fire ☐ Fresh Water ☐ Theft ☐ Other:_____

REBUILDER INFORMATION - (Complete this section only if the rebuilder is different from the name listed above.)

Name: _____

Email: _____ Phone:_____

Address: _____

VEHICLE COMPONENTS - Listed below are the component parts that require proof of ownership. Identify parts replaced during the rebuilding process with "x" (see requirements on page 2 for more details):

☐ Steering Wheel Air Bag	☐ Seat Air Bag, Passenger	☐ Front End Assembly	☐ Fender, Left Front
☐ Side Air Bag, Driver	☐ Dash Air Bag, Passenger	☐ Hood	☐ Fender, Right Front
☐ Roof Air Bag, Driver	☐ Bed	☐ Door, Right Front	☐ Interior
☐ Knee Air Bag, Driver	☐ Cab	☐ Door, Left Front	☐ Roof Panel
☐ Seat Air Bag, Driver	☐ Clip, Rear	☐ Door, Right Rear	☐ Tailgate
☐ Side Air Bag, Passenger	☐ Clip, Cab	☐ Door, Left Rear	☐ Transmission
☐ Roof Air Bag, Passenger	☐ Cowl	☐ Bumper, Front	☐ NO PARTS USED
☐ Knee Air Bag, Passenger	☐ Deck Lid/Hatchback	☐ Bumper, Rear	
☐ Rear Seat Air Bag, Driver	☐ Engine	☐ Fender, Left Rear	
☐ Rear Seat Air Bag, Passenger	☐ Frame	☐ Fender, Right Rear	

CERTIFICATION - I, the undersigned applicant, hereby certify that the above referenced vehicle was repaired in accordance with manufacturer's safety specifications, and no stolen parts were used in the rebuilding process, that during the rebuilding process that all safety requirements as outlined by the National Highway Traffic Safety Administration (NHTSA) have been met, and that statements made herein are true and correct to the best of my knowledge, information, and belief. Fraudulent statements made in this application could result in denial of this request and subject the signatory to criminal and civil penalties.

_____

Signature of Applicant/ Rebuilder Date

Instructions for Application for Motor Vehicle Certification (Rebuilt Vehicle)

REQUIREMENTS:

☐ Complete application

☐ Provide supporting documentation:

- Outstanding Salvage Certificate
- Color photographs of the vehicle in its damaged condition, showing each quadrant.
- Color photographs of the damaged areas after repairs are completed.
- Receipts for all parts replaced as indicated on this form. The receipts must show the year, make, and identification number of the vehicle from which they were taken. The receipts must show the complete name and mailing address of the applicant and/or rebuilder and seller(s). If the parts used were aftermarket or new, it must be indicated on the receipt.
- The rebuilder, other than the owner, may not appear in the chain of ownership.

☐ Include payment

- Make check or money order payable to the Tennessee Department of Revenue. Please include the VIN number on your check or money order.
  - Individuals must submit a conversion fee of $75.
  - Licensed dealers must submit a conversion fee and an Application for Title, with a total fee of $85.50.

☐ Submit:

- Mail application, supporting documentation and payment to: Tennessee Dept. of Revenue, Vehicle Services Division, 500 Deaderick Street, Nashville, TN 37242.

NEXT STEPS:

For Dealers: If an application is approved and the vehicle is subject to inspection prior to issuance of a title branded rebuilt, an agent with our Special Investigation Unit will contact the applicant to inspect the vehicle. If the vehicle passes inspection, the agent will give the applicant the title branded rebuilt and the print on demand "Inspection Passed" decal approval letter proving the vehicle passed inspection. If an application is approved and the vehicle is not subject to inspection, a decal letter and certificate of title branded rebuilt will be mailed directly to the dealership. Rejected applicants will be informed of missing requirements. The vehicle cannot be titled/registered or sold by a dealer until final approval is received.

For Individuals: If an application is approved and the vehicle is subject to inspection prior to issuance of a title branded rebuilt, an agent with our Special Investigation Unit will contact the applicant to inspect the vehicle. If the vehicle passes inspection the agent will give the applicant the print on demand "Inspection Passed" decal approval letter proving the vehicle passed inspection to take to the county clerk stating that the vehicle can be issued a title branded rebuilt from the clerk. If an application is approved and the vehicle is not subject to inspection prior to issuance of a title branded rebuilt, the approval decal letter is mailed directly to the applicant. The applicant must submit the approval decal letter to the county clerk and apply for a certificate of title branded rebuilt. Applicants whose applications are rejected will be informed of missing requirements.

NOTE: All vehicles for which applications are submitted may be subject to inspection by an agent with the Special Investigations Section.

* Please do not use highlighters or highlight any content on this form as it will cause issues with the scanning of the documents.

QUESTIONS: Call 615-741-3101 or submit an online ticket via Revenue Help at www.tn.gov/revenue.